## APPLICANT INFORMATION

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DEPT.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COLLEGE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EXT.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## PROPOSED PROGRAM INFORMATION

On a separate page, please provide the following information:

* Tentative Program Dates - **EIP requires the following date information**:
	+ Pre-Departure Orientation Dates (start/end times and location, if known)
	+ Pre- and Post-Travel On-Campus Meetings (start/end times and location, if known)
	+ Travel Start and End Dates
	+ Final Submission Deadline for Related Classwork
* Program Location(s) – City, Country
* Partnerships or organizations that will support program development and implementation, if known.
	+ Has CSUF worked with this partner previously? If so, please provide more information.
	+ Attach the program proposal from the proposed partner, if available.
* Is the program location in a country or region considered High-Hazard, according to the CSURMA list, or is the program location in a country or region assigned a travel advisory threat level of 3 or higher, according the [U.S. State Department](https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/)? If so, please describe your experience traveling under these circumstance and any precautionary measures you or will implement to address security concerns.
* If applicable, how will you adapt course content to incorporate the program location?
* Outline as applicable the relationship between the affiliated course and time to degree/degree completion.
* A draft itinerary, which provides details about pre-trip class meetings, class meetings abroad, site visits abroad, and post-trip class meetings.
* Your relevant experience to leading a program abroad away (linguistic, travel, research, etc.
* Your experience outside of the classroom supporting student experiential learning, research, and travel.
* Your program recruitment plan outline.

## APPROVAL OF DEPARTMENT STUDY ABROAD/AWAY PROGRAM PROPOSAL – CONTENT AND LOGISTICS

*Note – In addition to this proposal, faculty and staff must follow their respective department and/or college processes for submission of study abroad/away proposals and approval in advance of requesting approval for the EIP form.*

1. Department Chair Approval

* + I have read the study abroad/away proposal and discussed the program content and logistics with the Faculty / Staff (circle) member(s).
	+ I agree that the Faculty/ Staff (circle one) member(s) is/are prepared and qualified to lead a student group in the proposed program location(s) according to the information provided.
	+ I approve the offering of this course abroad.

Dept. Chair Signature Dept. Chair Name (print) Date

1. College Dean Approval

* + I approve the Department Chair’s recommendation.

College Dean/Assoc. Dean Signature College Dean/Assoc. Dean Name (print) Date

Shari Merrill: smerrill@fullerton.edu

Study Abroad and Global Engagement, Global Titans Center

Extension & International Programs